

SPRING CREEK / COW CREEK SANITARY DISTRICT
MEETING MINUTES
INITIAL PUBLIC MEETING
Wednesday, September 9, 2020

The first public meeting of the Spring Creek / Cow Creek Sanitary District was held at the Outpost Lodge, East Meeting Room and called to order at 7:02 p.m.

Acting Chairman, Vic Utech introduced the elected trustees, Dwane Russell, Bryan Wiseman and himself; the acting Attorney, Jerome Lammers, and the acting Clerk, Jennifer Anderson.

Utech called for Public Comment at 7:05 p.m. Discussion ensued recognizing the work of the acting Trustees to this point; the potential conflict of interest of one Trustee as a building developer serving on the District's Board; the need for pond upkeep and repair; the Hughes County contract with Bartlett and West to assess the current system's needs for improvement; the lack of incoming historical financial information and budget reports from Hughes County, as requested; potential need for lagoon repairs and cost to members; creation of website for official business; and voting process as set by the SDCL 34A-5 Sanitary Districts. Utech closed the period for Public Comment at 7:35 p.m.

First item of business was to elect officers of the Board of Trustees. Wiseman nominated Utech to serve as President. Russell seconded. Nomination carried. Wiseman nominated Russell to serve as Vice President. Utech seconded. Nomination carried. Russell nominated Wiseman to serve as Treasurer. Utech seconded. Nomination carried. Board election complete.

Second item of business was to establish an official public meeting place. Russell moved for the official meeting place to be the Outpost Lodge, 28229 Cow Creek Road, Pierre SD. Wiseman seconded. Utech voted in favor. Motion carried.

General Liability Insurance was discussed as a current necessity prior to full transfer of business. Wiseman made a motion for the purchase of General Liability Insurance from the South Dakota Public Assurance Alliance in the amount of \$773.85. Russell seconded. Utech voted in favor. Motion carried.

Contract for financial reporting services and clerking services was discussed. Wiseman made a motion to contract with Anderson, Nill and Associates, Inc to prepare and present financial reporting services with Jennifer Anderson to serve as the official Clerk. Utech seconded. Russell voted in favor. Motion carried.

Discussion was held to retain Jerome Lammers as the official Attorney of Record for the Sanitary District. Russell made a motion to hire Atty. Lammers. Wiseman seconded. Utech voted in favor. Motion carried.

Board of Trustees discussed the need for an official bank to conduct the District's monetary business. Russell motioned to approve the use of BankWest, Pierre SD as the official bank to handle the business of the District. Utech seconded. Wiseman voted in favor. Motion carried.

Discussion was held to offer Mr. Doug Ripley a contract for Superintendent on behalf of the District. With Mr. Ripley's affirmation, Wiseman made a motion to pursue the creation of a contract for services with Mr. Ripley. Russell seconded. Utech voted in favor. Motion carried.

Discussion was held on the status of presentation of Ordinances to the members. Attorney Lammers was called upon to identify the proper procedures for presenting the reading of the Ordinances and how they

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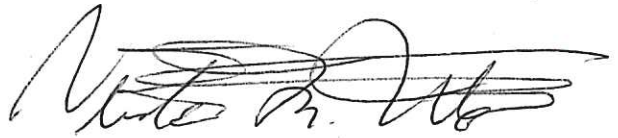
become official. It was determined that the Ordinances are in the final stages of review and will be properly presented to the membership during the first reading.

Discussion was held regarding the current contract between Hughes County and Bartlett & West to assess the sewage system and to report to the District their findings. The Board of Trustees will be in contact with Hughes County and Bartlett & West during this process.

Wiseman made a motion to adopt the official physical address for the District to be 103 Lake Place, Pierre SD and the mailing address to remain as Post Office Box 623, Pierre SD 57501. Utech seconded. Russell voted in favor. Motion carried.

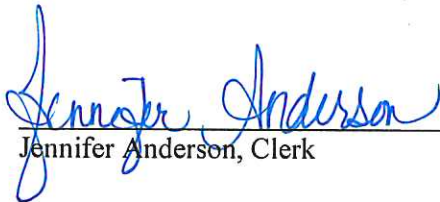
Utech opened the floor to public comment at 7:55 p.m. Discussions were held regarding the commercial-use rates versus residential-use rates; the financial position of the new District if exorbitant expenses arise; repair and maintenance of the system; recommended frequency of jetting the system. Utech closed the floor to public comment at 8:23 p.m.

Meeting adjourned at 8:23 p.m.



Vic Utech, President

ATTEST:



Jennifer Anderson, Clerk