

SPRING CREEK / COW CREEK SANITARY DISTRICT  
MEETING MINUTES  
REGULAR MONTHLY MEETING  
Wednesday, January 13, 2021

The regular monthly meeting of the Spring Creek / Cow Creek Sanitary District was held at the Dwane Russell Home as the Outpost Lodge is closed on Wednesday evenings during the winter. Chairman Utech called the meeting to order at 7:10 p.m.

Chairman Russell and Clerk Anderson were in person attendance. Chairmen Utech and Wiseman attended via videoconference.

Utech called for a motion to approve the Agenda. Anderson asked for an amendment to add the First Reading of Ordinance 2021-2. Wiseman made the motion to approve the agenda as amended. Utech seconded. All voted in favor. Motion carried.

Minutes from the meeting on December 9, 2020 were presented. Wiseman made a motion to approve the minutes. Russell seconded. All voted in favor. Motion carried.

Wiseman presented the Quit Claim Deed, the Assignment of Easements and the Bills of Sale for a Tractor and all other property as received from Hughes County to Spring Creek/Cow Creek Sanitary District, effective January 1, 2021. Wiseman made a motion to add to the record and approve the legal documents, Utech seconded. All voted in favor. Motion carried.

Superintendent Ripley reported to the Board that he received 2 applications for new hookups this month. He gave an update on construction projects, the installation of a new pump in the water tank and the drinking water reporting requirement for 2021. Discussion was also held regarding possible upgrades to the pump house.

Wiseman presented the monthly treasurer's report, a copy of which is attached to these minutes. Discussion was held on updating change of ownership and addresses with vendors, establishing 811 Locate protocol with Ripley and the software and billing updates through Anderson Nill & Associates. Wiseman updated the Board on receipt of the January partial transfer of funds from Hughes County to the District and when they could expect the final transfers.

A schedule of outstanding accounts payable was presented by Anderson.

Anderson Nill & Associates, Inc.-\$2,103.76; BPro-\$1010.33; Bryan Wiseman-\$33.40; Capital Journal-\$187.10; Dakota Pump & Control-\$11,989.82; Lammers, Kliebacker & Dawson-\$3,557.80; SDML Workers Comp Fund-\$583.00; The Onida Watchman-\$122.33.

Wiseman made a motion to approve all accounts payable since the January asset transfer was received. Russell seconded. All voted in favor. Motion carried.

Discussion was held to open another interest-bearing account at BankWest to hold customer deposits once they are received from Hughes County. Russell made a motion to open a second interest-bearing account at BankWest for the purpose of setting customer service deposits aside from the general fund. Utech seconded. All voted in favor. Motion carried.

It was moved by Russell and seconded by Wiseman that Ordinance No. 2021-1, Regulation of Water Use, an Ordinance of the Spring Creek/Cow Creek Sanitary District of Hughes County and Sully County,

01/13/2021

South Dakota relating to water use, water rates, fees, regulations and penalties for violations thereof for the area described below, be given a FIRST Reading. All voted in favor. Motion carried.

It was moved by Utech and seconded by Wiseman that Ordinance No. 2021-2, Regulation of Sewer Use, an Ordinance regulating the use of public and private sewers and drains, private wastewater disposal, the installation and connection of building sewers, and the discharge of waters and wastes into the public sewer systems and providing user rates and penalties for violations thereof, in the Spring Creek/Cow Creek Sanitary District of Hughes County and Sully County, South Dakota, be given a FIRST Reading. All voted in favor. Motion carried.

The Board felt it beneficial to create a set of Bylaws to establish reasonable rules of procedure for the meetings of the District. The Bylaws are not to supersede SDCL laws or District Ordinances, but to enhance and define specific Board parameters. Wiseman made a motion to approve the Bylaws for Spring Creek/Cow Creek Sanitary District Board of Trustees as presented, Russell seconded. All voted in favor. Motion carried.


Russell reported on the completion of the website and noted it is live for public viewing. Russell also reminded the Board that beginning on March 1, 2021 the website will become the only Official Publication of District business, as was approved during the December meeting.

Wiseman reported that the District Mapping Project, as prepared by Bartlett & West has been received and is considered complete.

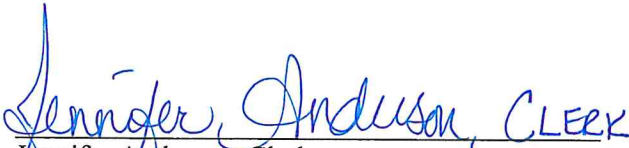
Russell presented an update on the Workers' Compensation insurance policy in effect as of January 7, 2021. This policy is written to insure our District Trustees as volunteers for the District. The recognized volunteers for the Spring Creek/Cow Creek Sanitary District for 2021 are Chairman Vic Utech, Vice-Chairman Dwane Russell and Treasurer Bryan Wiseman. It is the intent of the District's Board of Trustees to cover these volunteers for workers' compensation purposes. Any additions should be communicated to a Board member 3 days prior to work being performed.

Utech opened the floor to public comment. Sup. Ripley reported at this time that he believed the master meter in the plant needed to be tested as he has received unusual readings the last few times.

Being no further business, Russell made a motion to adjourn the meeting at 8:37 p.m. Wiseman seconded. All voted in favor. Motion carried.

  
Dwane Russell, Vice Chairman

ATTEST:

  
Jennifer Anderson, Clerk