

SPRING CREEK / COW CREEK SANITARY DISTRICT
MEETING MINUTES
REGULAR MONTHLY MEETING
Wednesday, April 14, 2021

The regular monthly meeting of the Spring Creek / Cow Creek Sanitary District was held at the GF&P Shed at Spring Creek Resort on April 14, 2021. Chairman Utech called the meeting to order at 7:00 p.m.

Chairmen Utech, Russell, and Wiseman along with Clerk Anderson and Superintendent Ripley were in attendance.

Utech called for a motion to approve the Agenda. Utech made the motion to approve the agenda with one addition regarding Petersen expansion. Russell seconded. All voted in favor. Motion carried.

Minutes from the March 10, 2021 monthly meeting were presented. Wiseman made a motion to approve the minutes as presented. Utech seconded. All voted in favor. Motion carried.

Superintendent Ripley presented his monthly report to the Board. Discussion was held regarding the meter readings, stating the new meter calibrated much better. Ripley also reported that the first quarter water tests came back normal. He also noted several one-calls for new hookups and construction, that he would perform spring flush-outs when the temperatures warmed up. A brief discussion was held in regards to the duration of his contract and his intention to renew.

As added to the Agenda, Utech discussed the need for a loop line tie-in at Petersen's expansion. Utech made a motion to compensate Petersen for a 6" Tee and 6" Valve box with shut-off stem with Petersen providing the cost of installation. Russell seconded. All voted in favor. Motion carried.

Russell updated the Board on the pump house clean up and maintenance. He reported the cost to remove the old tanks and install a cap on the terminated line cost approximately \$1,000. Discussion was held regarding maintenance items to wait until the Fall.

Wiseman presented the Treasurer's Report for March, 2021. He also reported on the progress with Hughes County's final transfer of funds, the new District fax and phone line coming into Anderson's office and where he is in the process of transferring the SD 811 service to the District. Clerk Anderson reported on the new postcard invoicing format, stating the cost savings to the district. Consumer feedback has been mixed. The Board reiterated the position that the sooner we can initiate electronic billing and payment options, the better. Utech made a motion to accept the Treasurer's Report as presented, Russell seconded. All voted in favor. Motion carried.

Clerk Anderson presented the monthly Accounts Payable to the Board. These include: Anderson Nill & Associates - \$2116.13; Core & Main - \$800.01; Lammers, Kliebacker - \$57.00; Mid Dakota Rural Water - \$3557.60; SD Public Health Lab - \$15.00; South Dakota 811 - \$3.36; TAK Technology - \$270.00. Russell made a motion to approve the bills as presented. Wiseman seconded. All voted in favor. Motion carried.

Anderson asked for Board approval to pay Mid Dakota Rural Water via ACH every month, prior to approval at the meeting. Utilities often have short payment terms and if we wait for board approval every month, we will consistently be late. Russell made a motion to allow the Mid Dakota Rural Water bill be paid ACH without pre-approval by the Board, on the condition it be reviewed monthly as part of the outstanding payables. Utech seconded. All voted in favor. Motion carried.

4/14/21

Russell reported on his findings with the Hughes County regarding the Trustee election. Wiseman reported that Lammers' office would be handling all of the required publications and notices per SDCL. Russell made a motion to set the election date for July 6, 2021 at the GF&P Shop Building at Spring Creek Resort. Wiseman seconded. All voted in favor. Motion carried.

The Board discussed moving the public meeting location to the SD Game Fish & Parks' shop on the north side of the Spring Creek Resort's parking lot. Russell reported that his discussions with GF&P were favorable in allowing us to use this facility on a monthly basis. Wiseman made a motion to change the venue for District Business to the GF&P Shop and publish the new location. Russell seconded. All voted in favor. Motion carried.

Russell will contract the Rural Water Association regarding membership requirements and will update the Board as needed.

Utech updated the Board on his progress with grant funding for a new lagoon. He has been in contact with Central South Dakota Enhancement District and will continue to report his findings monthly.

Discussion was held regarding ideas to boost website traffic. Anderson will post reminders on billing statements for consumers to register for email updates.

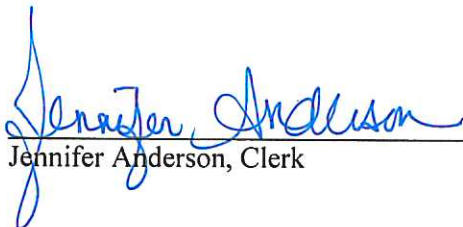
Utech opened the floor to public comment. Neal Konda questioned the receipt of the EPA Quit Claim Deed. He also indicated that Anderson should split the Oahe Electric bill for sewer meters as separate from the electric meter, stating this would make the grant process much easier. Konda, in his professional capacity at SD DENR, also expressed concern that our ordinances requiring as-builts were not being enforced. The Board accepted his comments and discussed necessary actions to comply.

Being no further business, Russell made a motion to adjourn the meeting at 8:56 p.m. Utech seconded. All voted in favor. Motion carried.



Vic Utech, Chairman

ATTEST:


Jennifer Anderson, Clerk