

SPRING CREEK / COW CREEK SANITARY DISTRICT
MEETING MINUTES
REGULAR MONTHLY MEETING
Wednesday, June 9, 2021

The regular monthly meeting of the Spring Creek / Cow Creek Sanitary District was held at the GF&P Shed at Spring Creek Resort on June 9, 2021. Chairman Utech called the meeting to order at 7:04 p.m.

Chairmen Utech, Russell, and Wiseman along with Clerk Anderson and Superintendent Ripley were in attendance. Also present were Neal Konda, Heith Petersen with Celerity Broadband, Lyle Schumack and Austin Hoellein with Bartlett & West, Mike Perkovich with SD Dept of Ag & Natural Resources and David Riess with Central SD Enhancement District.

Utech called for a motion to approve the Agenda. Wiseman made the motion to approve the agenda. Russell seconded. All voted in favor. Motion carried.

Minutes from the May 12, 2021 monthly meeting were presented. Wiseman made a motion to approve the minutes as presented. Utech seconded. All voted in favor. Motion carried.

Superintendent Ripley presented his monthly report to the Board. He reported that he received 5 new hookup applications since the last meeting and that he would need to order more meters soon. Ripley reported to the Board that the Dacy house had not been utilizing unmetered water. He concluded his report with his master metering report.

Wiseman presented the Treasurer's Report for May, 2021. He also reported that Courtney at Anderson Nill & Associates has transferred meter deposit funds of \$16,261.76 to the second checking account. Wiseman also reported his conversation with Courtney regarding the billing process for new customers and transfers. Russell made a motion to accept the Treasurer's Report as presented, Utech seconded. All voted in favor. Motion carried.

Clerk Anderson presented the monthly Accounts Payable to the Board. These include: Anderson Nill & Associates – \$2184.18; Doug Ripley - \$1966.33; Lammers, Kliebacker - \$560.50; Mid Dakota Rural Water – \$3917.55; Oahe Electric - \$496.39; SD Assoc of Rural Water Systems - \$385.00; SD Public Health Lab - \$15.00; SD 811 - \$4.20. Utech made a motion to approve the bills as presented. Wiseman seconded. All voted in favor. Motion carried.

Heith Petersen with Celerity Broadband presented his Communications Antenna Space Lease Agreement to the Board with requested certificate of insurance. Wiseman made a motion to accept Celerity's lease agreement for a cost to Celerity of \$600 per year. Russell seconded. All voted in favor. Motion carried. Utech and Petersen will sign the contract at Anderson Nill & Associates in front of a notary.

The Board invited representatives from Bartlett & West, SD Dept of Ag & Natural Resources and the Central SD Enhancement District to discuss the District's options for improvement and expansion of the water and sewer systems. Mike with SD DANR began the discussion by identifying their Environmental Funding process. First step is to get on the state water plan by applying before October 1. Once the application is approved, the District will have access to several funding options through the State.

David Riess with the Central SD Enhancement District presented the Board with his office's role in the process. Central SD Enhancement District can write the grants and complete any applications for the District. Riess will prepare a Board Resolution for the next board meeting to authorize his office to act on

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behalf of the District when completing the State Water Plan application. In the interim, Wiseman made a motion to allow the Central SD Enhancement District, in conjunction with Bartlett & West, to act on behalf of the Spring Creek / Cow Creek Sanitary District to submit an application to the SD DANR Water Plan office. Utech seconded the motion. All voted in favor. Motion carried.

Lyle and Austin with Bartlett & West were present to identify how their firm could provide the engineering study for the water system and sewer system, including an updated cost estimate for current construction costs. They also stated they could analyze the system needs with a growth projection to help the District decide whether to update the existing system or make plans to expand the system.

Riess notified the Board that he is aware of small community planning grants to help offset the engineering costs to prepare a facility study of the District's drinking water system. Utech made a motion to allow Central SD Enhancement to proceed with the grant application. Russell seconded. All voted in favor. Motion carried.

An update to the upcoming election was presented by Anderson. As of the date of the meeting, only one petition had been completed and returned, that belonging to Bryan Wiseman. The closing date to receive nominating petitions is June 15. Blank petitions are available for distribution at the Clerk's office at 1517 N Harrison Ave in Pierre, SD.

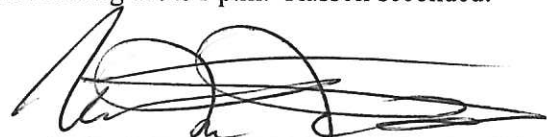
The District has received information from the SD Rural Water Association and has applied to become a member of the association.

Russell provided an update on the Loss Control Survey as received from the insurance company. First finding is to adopt a written Media Policy. Policy has been written. Utech made a motion to approve the Media Policy and add them to the District Bylaws. Wiseman seconded. All voted in favor. Motion carried.

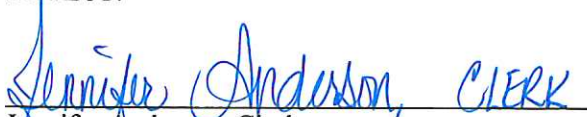
The second finding on the Loss Control Survey was to develop a system to collect Certificates of Insurance from all contractors working for the District and to include a hold harmless clause in our contractor documentation. A hold harmless clause has been written and attached to the SD Dept of Labor's Independent Contractor Affidavit of Exempt Status, copies of which have been provided to the Superintendent. Wiseman made a motion to approve the policy as recommended by the Loss Control Survey and add the policy to the District Bylaws. Utech seconded. All voted in favor. Motion carried.

Utech opened the floor to public comment. Neal Konda asked for an update on developer plans as presented at the last meeting. No Board had update at this time. Ripley also addressed sprinkling systems and their demand on the system, and reminded Anderson that the Consumer Confidence Report needed to be posted to the website by July 1.

Being no further business, Utech made a motion to adjourn the meeting at 9:31 p.m. Russell seconded. All voted in favor. Motion carried.


Vic Utech, Chairman

ATTEST:


Jennifer Anderson, Clerk