

SPRING CREEK / COW CREEK SANITARY DISTRICT
MEETING MINUTES
MONTHLY MEETING
Wednesday, October 13, 2021

The regular monthly meeting of the Spring Creek / Cow Creek Sanitary District was held at the GF&P Shed at Spring Creek Resort on October 13, 2021. Chairman Utech called the meeting to order at 6:30 p.m.

Chairman Utech made a motion to move into Executive Session at 6:30 p.m. to discuss personnel. Wiseman seconded. All voted in favor. Motion carried.

Chairman Utech made a motion to move out of Executive Session and into the regular monthly meeting at 6:59 p.m. Russell seconded. All voted in favor. Motion carried.

Chairmen Utech, Russell and Wiseman along with Clerk Anderson and Superintendent Ripley were in attendance. Also present were five residents of the District and guest Forrest Zuber.

Utech called for a motion to approve the Agenda. Russell made a motion to approve the agenda with one addition to review the 2022 insurance renewal. Wiseman seconded. All voted in favor. Motion carried.

Minutes from the September 8, 2021 monthly meeting were presented. Utech made a motion to approve the minutes as presented. Russell seconded. All voted in favor. Motion carried.

Minutes from the September 23, 2021 special meeting were presented. Wiseman made a motion to approve the minutes as presented. Russell seconded. All voted in favor. Motion carried.

Chairman Utech opened the floor to public comment. Discussions were made concerning the location and design of the proposed water tower. Chairman Utech thanked the public for their communications and advised that the Board would take all comments into consideration with improvement plans.

Chairman Utech introduced the guest, Forrest Zuber to the meeting. Utech called for a motion to hire Mr. Zuber as the secondary District Superintendent, beginning November 1, 2021. Zuber will work beside Doug Ripley until Ripley's retirement on December 31, 2021. At that time, Zuber would be the primary Superintendent. Zuber comes to the District with several years of experience in water and sanitation, and currently holds most of the required certifications and licenses. Russell made the motion to offer Forrest Zuber employment with the District. Utech seconded. All voted in favor. Motion carried.

Superintendent Ripley presented his monthly report to the Board, including daily & monthly readings. He reported we have a ball sticking on the tank and has reported it to Mid-Dakota Rural Water. He also stated water usage for September was starting to trend lower and discussed lowering the storage tank by five feet. Ripley received 5 new hookups this month. The District has been notified of it's annual water testing requirement.

Wiseman presented the Treasurer's Report for September, 2021. He reported the one-time contract revision with Mid-Dakota Rural Water was paid with the August billing, so that account is much higher than normal. He also indicated repairs and utilities were over budget, but increased income from new hookups has offset the budget shortfalls. Wiseman also reported that the 2022 Budget, as was approved at the September meeting was revised to reallocate maintenance fee income equally between sewer and water fees. This had not impact on the budget, only reallocated income accounts. Russell made a motion to accept the Treasurer's Report as presented, Utech seconded. All voted in favor. Motion carried.

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Clerk Anderson presented the monthly Accounts Payable to the Board. These include: Anderson Nill & Associates – \$2,292.03; Bartlett & West - \$11,920.25; Capital Journal - \$232.13; Dakota Pump - \$846.94; Doug Ripley - \$1966.33; Lammers, Kliebacker - \$323.00; Mid Dakota Rural Water - \$4,924.85; Midcontinent Communications - \$40.06; SD Public Assurance Alliance - \$1,428.40; SD Public Health Lab - \$45.00; SD 811 - \$38.01. Utech made a motion to approve the bills as presented. Wiseman seconded. All voted in favor. Motion carried.

It was moved by Utech and seconded by Russell that Ordinance No. 2022-1, Regulation of Water Use, an Ordinance of the Spring Creek/Cow Creek Sanitary District, relating to water use, water rates, fees, regulations and penalties for violations thereof for the area be given a REVISED FIRST reading. All voted in favor. Motion carried.


Chairman Utech reported to the Board that Bartlett & West was in the final stages of the Hydraulic Study and would be meeting to discuss the “DRAFT” copy with the Board later in the month. He presented Task Order #4 – Spring Creek Elevated Tank and System Improvements Contract with Bartlett & West for signatures. David Riess with Central SD Enhancement District also completed the Facility Plan for Water Project. The Board called a Special Meeting on September 23, 2021 to review the application and sign off on it prior to submittal to the SD DANR. The application has been submitted.

Chairman Utech reported that the Board is still in need of Notice of Completion Forms from each of the new developers, but that all other documents have been received. Anderson will mail the required form to each developer.

Anderson advised the Board of an email received from the Sully County Planning and Zoning Administrator asking for the certification process used within the District for proposed plans. Wiseman advised that he had been in contact with her and is providing the requested information as is outlined in our ordinances for system expansion.

Russell notified the Board of the SD Public Assurance Alliance’s insurance renewal for 2022 and made a motion to approve the renewal as presented. Utech seconded the motion. All voted in favor. Motion carried.

Being no further business, Utech made a motion to adjourn the meeting at 8:04 p.m. Russell seconded. All voted in favor. Motion carried.


Vic Utech, Chairman

ATTEST:


Jennifer Anderson, Clerk