

SPRING CREEK / COW CREEK SANITARY DISTRICT
MEETING MINUTES
SPECIAL MEETING
Thursday, November 4, 2021

A special meeting of the Spring Creek / Cow Creek Sanitary District was held at the Dwane Russell residence on November 4, 2021. Chairman Utech called the meeting to order at 2:00 p.m.

Chairmen Utech, Russell and Wiseman, along with Clerk Anderson were in attendance. Attorney Cody Miller attended via conference call. Also present were 2 residents of the District.

Chairman Utech opened the floor to public comment. Discussions were held as to the process for increasing the Board of Trustees from 3 members to 5 members; whether the Board was working on a process for emergency notifications of members in the case of outages, etc.; and encouragement to the Attorney to review Conflict of Interest policies, Quorum rules and Meeting rules with the Board. Chairman Utech thanked the public for their communications and advised that the Board would hold discussions on each comment.

Chairman Russell made a motion to move into Executive Session to discuss contracts and personnel at 2:20 p.m. Wiseman seconded. All voted in favor. Motion carried.

Chairmen Russell made a motion to move out of Executive Session and into public meeting at 2:55 p.m. Wiseman seconded. All voted in favor. Motion carried.

Wiseman made a motion to direct all correspondence regarding District improvements with all parties, including the District Attorney and District Clerk. Utech seconded the motion. All voted in favor. Motion carried.

Russell made a motion for all expenditures of one Board member to be approved by all Board members prior to incurring the expense. He further explained that he challenged the ability for one member to incur legal fees, etc. without the other board members being notified, stating again that all correspondence should be made with all parties. Utech seconded. All voted in favor. Motion carried.

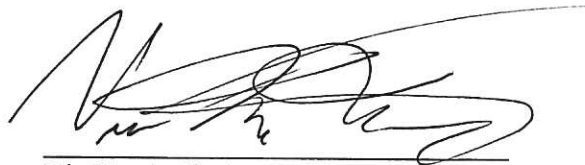
Discussion was held regarding equipment needed by the new District Superintendent. Historically, Doug Ripley was a contractor who provided his own tools and equipment. Because Zuber is a District employee, effective November 1, 2021, the District will need to provide the needed tools and equipment for him to effectively do his job. Utech indicated that Zuber was currently making a list of items he would need, subject to approval by the Board during regular business. Wiseman made a motion to approve a \$12,000 limit for the Board to locate and purchase a used pickup for District use only, pending mechanic's inspection prior to purchase. Russell seconded. All voted in favor. Motion carried.

Utech made a motion to approve the purchase of a District cell phone and iPad, specifically one compatible to tie into Mid Dakota Rural Water's usage and alarm applications. Wiseman seconded. All voted in favor. Motion carried.

Utech made a motion to approve an annual rental contract for a storage unit at Hi Plains Storage for the pickup and tools as used by the District. Wiseman seconded. All voted in favor. Motion carried.

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Utech made a motion to adjourn the meeting at 3:40 p.m. Wiseman seconded. All voted in favor. Motion carried.

A handwritten signature in black ink, appearing to be 'Vic Utech', written over a horizontal line.

Vic Utech, Chairman

ATTEST:

A handwritten signature in blue ink, appearing to be 'Jennifer Anderson, Clerk', written over a horizontal line.

Jennifer Anderson, Clerk