

SPRING CREEK / COW CREEK SANITARY DISTRICT
MEETING MINUTES
MONTHLY MEETING
Monday, December 20, 2021

The regular monthly meeting of the Spring Creek / Cow Creek Sanitary District was held at the Dwane Russell residence, 213 Shoreline Street, Pierre SD on December 20, 2021. Chairman Russell called the meeting to order at 6:08 p.m.

Chairmen Russell and Wiseman along with Clerk Anderson, Superintendents Ripley and Zuber were in attendance. Also present were 18 residents of the District and guests from Bartlett & West and Central SD Enhancement District. Legal Counsel Cody Miller and four residents attended via teleconference.

Russell called for a motion to approve the Agenda. Wiseman made a motion to approve the agenda. Russell seconded. All voted in favor. Motion carried.

Russell announced the nominees for appointee to the Board to come forward with their presentations and for follow-up questions by the Board of Trustees and Public Comments. Kathleen Schuh, Scott Bacon and Steve Wegener expressed interest in serving the remainder of the term vacated by Utech. Wegener rescinded his nomination prior to his presentation.

Wiseman made a motion to move into Executive Session pursuant to SDCL 1-25-2(1) at 6:25 p.m. Russell seconded. All voted in favor. Motion carried.

Wiseman made a motion to move into Regular Session at 6:40 p.m. Russell seconded. All voted in favor. Motion carried.

Russell announced Kathleen Schuh's appointment to the Board of Trustees. Russell thanked Mr. Bacon for his interest on the Board and encouraged him to submit a petition for the upcoming election in 2022. Clerk Anderson read Kathleen Schuh her Oath of Office. She will serve as Vice-President of the Board until the Annual Meeting.

Russell made a motion to approve the monthly meeting minutes from November 10, 2021. Wisemen seconded. All voted in favor. Motion carried.

Russell made a motion to approve the special meeting minutes from November 18, 2021. Schuh seconded. All voted in favor. Motion carried.

Schuh made a motion to approve the special meeting minutes from November 22, 2021. Wisemen seconded. All voted in favor. Motion carried.

Wiseman made a motion to approve the special meeting minutes from December 6, 2021. Russell seconded. All voted in favor. Motion carried.

Schuh made a motion to approve the special meeting minutes from December 16, 2021. Wisemen seconded. All voted in favor. Motion carried.

Ripley presented his Superintendent's report to the Board. He advised that the pump at Codger's Cove has failed twice in the last few months; his plans to reduce the PRV for winter operation; there is a leak at the RV park to be fixed in the Spring. Ripley also notified the Board that he would be donating his small tools to the District at his retirement on December 31, 2021. As a token of appreciation for his 26 years as Superintendent for the District, the Board presented Ripley with a wall plaque congratulating him on his retirement.

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Chairman Russell opening the floor to Public Comment prior to the Public Hearing. Comments were taken by members regarding the process to create a 5-member Board, what criteria was used to determine the planned tank size, benefit of an elevated tank versus storage tanks, decision factors for location of tank. All comments were taken into consideration, with Chairman Russell indicating most of the water tank issues would be more apparent with the upcoming Public Hearing as presented by engineers from Bartlett & West.

Chairman Russell closed the floor to Public Comment and announced the speakers for the Public Hearing at 7:03 p.m. David Reiss with Central SD Enhancement District was available to discuss the funding process through SD DANR and his role in preparing the applications for funding. He responded to questions regarding grant funding availability, project costs and available loans. The engineering firm of Bartlett & West was available to discuss the District's sewer and drinking water plans with the membership and to answer any questions. Public questions of the engineers included break-even point for storage tanks versus elevated tanks, how the anticipated construction costs were calculated – current meter count, platted lots; Mid Dakota Rural Water's pressure adequate to fill an elevated tank; realistic time frame to experience buildout; term of loan repayment.

With no further discussion, Russell closed the Public Hearing at 8:10 p.m.

Wiseman presented the Treasurer's Report. He indicated we were currently incurring substantial consulting fees as we prepare the Facilities Plans to submit to SD DANR. With approval of funding, we will recoup some of these expenses. Wiseman also indicated that our current cash position will likely carry us through the winter months. Russell made a motion to approve the Treasurer's Report; Schuh seconded. All voted in favor. Motion carried.

Clerk Anderson presented the monthly Accounts Payable to the Board. These include: Anderson Nill & Associates – \$2,297.50; Bartlett & West - \$38,029.65; Bryan Wiseman - \$45.80; Capital Journal - \$35.28; Core & Main - \$1253.85; Graham Tire - \$142.71; Lammers, Kliebacker - \$3,503.31; Mid Dakota Rural Water - \$4,481.00; Midcontinent Communications - \$40.06; Northwest Pipe Fittings; \$58.32; Oahe Electric - \$484.76; SD Public Health Lab - \$30.00; TAK Technology - \$95.00; Forrest Zuber - \$50.00. Wiseman made a motion to approve the bills as presented. Russell seconded. All voted in favor. Motion carried.

Clerk Anderson reported there was no update to the text alert system yet, but she has implemented the email alert system. If interested in receiving important information from the District, she advised members to register on the webpage to receive notices.

Russell made a motion to update the signature cards at BankWest to remove Vic Utech and add Kathleen Schuh. Wiseman seconded. All voted in favor. Motion carried.

Russell made a motion to adopt Resolution 2021-R1 – RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF APPLICATIONS, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS, assigning the Board President with this authority. Schuh seconded. All voted in favor. Motion carried.

Russell made a motion to adopt the Amended Drinking Water Facilities Plan to include fees as incurred by Central SD Enhancement District representation. Wiseman seconded. All voted in favor. Motion carried.

Attorney Miller prepared a Conflict of Interest policy for Board review. Schuh made a motion to adopt the Conflict of Interest policy as written. Wiseman seconded. All voted in favor. Motion carried.

Clerk Anderson gave an update on Site Plans with new developers. To date, Petersen has completed his filing obligations with the District. Blue Acres reported they were still in construction and would file their final forms upon completion. No update on the Beck development.

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Russell opened the floor to public comment as the final agenda item of the evening. One member reiterated the need for a 5-member Board. Russell reported that the Board has been in contact with its attorney to lay out that process and that they are looking at this for the upcoming election in 2022.

Being no further business, Schuh made a motion to adjourn the meeting at 8:36 p.m. Wiseman seconded. All voted in favor. Motion carried.


Dwane Russell, Board Chairman

ATTEST:


Jennifer Anderson, Clerk