

SPRING CREEK / COW CREEK SANITARY
DISTRICT MEETING MINUTES
MONTHLY MEETING
Wednesday, January 11, 2023

The regular monthly meeting of the Spring Creek/Cow Creek Sanitary District was held at the Boat House meeting room on Wednesday, January 11, 2023. Chairman Schuh called the meeting to order at 6:05 p.m.

Chairmen Schuh, Bacon and Clerk Anderson attended in person. Chairman Wiseman and Superintendent Zuber were in attendance via Zoom. Also present were five District residents, one guest and two residents via Zoom.

Schuh asked to add an introduction of Nicole Gordon, the new Executive Director for Central South Dakota Enhancement District to the Agenda as presented. Wiseman made a motion to approve the agenda as amended. Bacon seconded. All voted in favor. Motion carried.

Schuh asked the Board to declare any Conflicts of Interest. No conflicts were declared.

Schuh made a motion to approve the 12/14/22 meeting minutes. Bacon seconded. All voted in favor. Motion carried.

Superintendent Zuber presented his report to the Board via Zoom. He reported that 2 residents had internal water breaks during the latest cold spell and asked for direction from the Board regarding liability for the repairs and any water usage as a result. The Board instructed him that water breaks inside of a home is not the District's obligation and all District costs rest solely on the home owner. Zuber mentioned the meter reading service that would alert him instantly if there is an issue with a meter. The Board previously denied this service due to cost at that time. Zuber asked the Clerk to send an email blast to remind homeowners of a few cold-weather items he would like to address.

Zuber noted that the December 2022 water usage was 838,000 gallons, stating it was higher than November 2022 of 720,000 gallons. In response to a letter from SD DANR and sewer usage, Zuber received quotes for usage meters. One company quoted an online flow meter and a level controller. Each option is close to \$30,000 or more. Wiseman advised Zuber that this purchase would need to go out for bids. Zuber also reported on the need to identify curb stops on homeowners' property. The Board congratulated Zuber on the new addition to his family.

Wiseman presented the Treasurer's Report for month-ending December. He stated that, except for Consulting Fees due to new projects, the annual financials ended well within the intended budget. Schuh made a motion to approve the treasurer's report. Bacon seconded. All voted in favor. Motion carried.

Clerk Anderson presented the monthly Accounts Payable to the Board. These include: Anderson Nill & Associates - \$3,740.79; AT&T Mobility - \$90.37; Envirotech Waste Services - \$20.90; Forrest Zuber - \$450.00; Hi Plains Storage - \$1100.00; Lammers, Kliebacker, et al - \$788.50; Mid Dakota RWS - \$4,644.70; Midcontinent Communications - \$40.53; TAK Technology - \$75.00. Bacon made a motion to approve the bills as presented. Schuh seconded. All voted in favor. Motion carried.

Nicole Gordon with Central SD Enhancement District was asked to come forward to make introductions. She told the Board that she looks forward to helping in any capacity she can as they progress through their infrastructure projects. While she is still learning her new job as Executive Director, she also noted that her predecessor was still available to her, if needed.

Wiseman updated the Board on the Archeology Study, stating that the Corp of Engineers has completed its first

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review and has submitted it for third-party approval. He was hoping to have approval next week.

Wiseman updated the Board on the Revised Sewer Facilities Plan. He indicated Bartlett & West was making some clerical adjustments to the revised plans. Once those are complete, they would be ready to submit to SD DANR. In lieu of a special meeting to approve the revisions, Wiseman made a motion to approve submission of the Revised Sewer Facilities Plan once the revised copy was received from Bartlett & West. Schuh seconded. All voted in favor. Motion carried.

Schuh opened the floor to Public Comment prior to moving into Executive Session. Clerk Anderson advised the Board that her office has received residents' complaints on the transaction fees and credit card usage fees associated with the new billing system. The Board advised that the fees should be viewed as convenience fees for the use of the electronic billing service and if a resident would rather pay by check, they still have that option.

A resident brought forward a request for clarification to a comment by Sup. Zuber that referenced a letter from DANR regarding sewer usage. He asked what this letter stated and why it wasn't public information. Wiseman responded that the Board has not received a formal letter from the SD DANR and that Zuber was referencing an email communication as part of the revised Sewer Facility Plan.


With no other public comments, Chairman Schuh made a motion to move into Executive Session at 6:40 p.m. pursuant to SDCL 1-25-2(1) regarding personnel. Bacon seconded. All voted in favor. Motion carried.

Chairman Schuh made a motion to move back to Regular Session at 7:18 p.m. Bacon seconded. All voted in favor. Motion carried.

Being no further business, Wiseman made a motion to adjourn the meeting at 7:18 p.m. Schuh seconded. All voted in favor. Motion carried.


Kathleen Schuh, Board Chairman

ATTEST:


Jennifer Anderson, Clerk